

**BOARD OF EDUCATION
DEPARTMENT OF HUMAN RESOURCES
18 SOUTH PERRY STREET
POUGHKEEPSIE, NEW YORK 12601**

**INTERNAL
*UPDATED**

RECRUITMENT BULLETIN # 21-22-285

**ANTICIPATED TEACHING ASST PHS SUMMER
PROGRAM**

APRIL 2022

POUGHKEEPSIE CITY SCHOOL DISTRICT

NOTICE OF POSITION

POSITION:

The Superintendent of Schools, Dr. Eric Jay Rosser, is interested in receiving applications from qualified candidates for the position of:

(1) ONE TEACHING ASSISTANT FOR PHS SUMMER PROGRAM

QUALIFICATIONS:

Teaching Assistant certification preferred

APPLICATION

Candidates must complete a resumé and a letter of interest for consideration of appointment

DUTIES:

The Poughkeepsie City School District (PCSD) is committed to providing students and parents with pathways to opportunity that will lead to achievement and success. Through student-centered effective and transformational leadership, school and community engagement, and unrelenting pursuit to achieve greater school outcomes for children, the Poughkeepsie City Schools is focused on developing and growing greater access, equity, opportunity, and quality across PCSD.

The PCSD High School Summer Program will provide targeted academic support for students who are “at risk, require credit recovery, or Regents. Teachers will provide both enrichment and academic interventions in core academic courses to achieve their credits/regents and reduce learning loss over the summer months and support skills development in areas of struggle in preparation for the next grade level. The Teaching Assistants will provide support to teachers and administrators in the 9-12 summer program.

Responsibilities include:

- Assist in designing lessons and providing core academic instruction utilizing various instructional delivery methods and strategies such as technology-assisted instruction, individualized and small group activities;
- Assist in utilizing grade-level appropriate, research-based curriculum techniques to ensure student progress;
- Assist in maintaining accurate data to monitor student progress and attendance records;
- Assist in establishing a well-organized, attractive and relaxed classroom atmosphere in a print-rich environment; an
- Support and work with Edmentum/ credit recovery courseware

APPOINTMENT:

Appointment will be made by the Board of Education upon the recommendation of the Superintendent following assessment of training, experience, certifications, credentials and evaluation of service. Personal interviews shall be conducted where appropriate.

EFFECTIVE DATE: * July 5, 2022 - August 12, 2022
Monday-Thursday, 9am - 12:30 pm
August 16-17 for Regents Exams
Not to exceed 95.5 hours

SALARY: As per PARAPROFESSIONAL contract

FINAL DATE FOR FILING: May 13, 2022

SEND ALL INTEREST TO : Mariya Pushkantser, Supervisor of Secondary Education
mpushkantser@poughkeepsieschools.org
CC Fran Bouffard fbouffard@poughkeepsieschools.org

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